

Crew Information Sheet
(Tech Team - lighting, set, sound, running crew & props)
Costumes & Hair/Makeup

The vision for the **CHSW Tech Team** is to train and develop technicians, under the supervision of a designated adult, who are skilled at operating the fly system, sound and light boards, follow spots, and who can safely set up for events in the school auditorium. The tech team, under the supervision of a designated adult, will also help maintain the auditorium facility in terms of equipment inventory, upkeep, and storage of such, including light, sound, curtain, and set pieces.

Costumes/Hair & Makeup Crews are specific to CHSW Theater Productions.

Lighting Crew: learns about lighting design, controlling the light board, and operating spotlights. We also hang and focus lights before tech week.

Set Crew: supplements the work done in Theater Production classes to ensure that the scenic design is constructed and painted in a safe and timely manner.

Sound Crew: works with the speakers, microphones, and the soundboard. Sets up speakers, body mics, and create sound effects for the shows.

Running Crew: prep work before the shows including sweeping and cleaning backstage. We work on the fly system and during shows we are backstage helping move set pieces on and off stage, and presetting them in the wings. We sometimes build and paint the sets.

Props Crew: under the guidance of the prop heads, prop members secure, organize, and move any needed props for the show. Props are the items used on stage or by the actors that are usually movable and not part of the set. Members on this crew must be responsible, organized, and have the willingness to learn. They help organize the prop tables and preset any props on the stage.

Costume Crew: supplements the work done in Theater Production classes is where we develop costumes for all the characters based on the time period, character traits, and script analysis. We sew, thrift shop, or up-cycle costumes from older shows and donations. Wardrobe handles costume changes, inventory, and maintenance during the run of a show.

Hair & Makeup: maintains hair and makeup supplies, designs and assists actors with their hair and makeup needs that are cohesive to the character and time period.

Production Dates:

Friday, December 7, 2018 - 7:30pm

Saturday, December 8, 2018 - 7:30pm

Sunday, December 9, 2018 - 2:00pm

Production (Tech) Week:

Beginning on Sunday, December 2, all crew **MUST** be available for **ALL** rehearsals from 4-9:30PM up to opening night. (Sun. 12/2 - Thurs. 12/6)

***Meeting Schedule:**

Tech Crew (running, sound, lights): Tuesdays after school

Props Crew: Tuesdays after school and Wednesday evenings at rehearsals

Costumes: Monday & Wednesday evenings

Hair & Makeup: Thursday afternoons and Wednesday evenings (starting in November)

*addition meeting dates may be added for your crew as we get closer to production dates

Please review guidelines and return a signed contract and conflict sheet

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prior to or at tryouts

The following pages outline the format for tech team, costume, and hair & makeup tryouts. If you are selected for a team, this does NOT guarantee that you will be assigned a job during the run of the show. All running crews in all areas are subject to availability and a demonstration of craft and interpersonal skills, commitment, and work ethic throughout the weeks leading up to tech week.

Tech Team: (Day One) Tuesday September 11 from 2:15-4:00p Auditorium

1. Collect Contracts and Conflict Sheets
2. Brief Introduction to Technical Theatre (Features basic tools, vocabulary, things we do)
3. Organize students, take pictures to help memorize names (attach to contracts)
4. Determination of crew interests

(Day 2) Tuesday September 18 from 2:15-4:00p Auditorium

1. Rotation of students for assessment (skill, ability to listen and follow directions, positive attitude, work ethic, team player)
2. Interview of students

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COSTUMES/HAIR & MAKEUP TRYOUT

Hair & Make-up: 2:15 - 3:15

1. Collect Contracts and Conflict Sheets

Assessment:

1. Bring your own makeup, a comb/hairbrush, a mirror. Optional to bring a friend on whom you will execute a makeup and hair look longer hair helpful)
2. If you are working with a friend, be sure they have their own eye makeup, comb/brush.
3. We will supply bobby pins, shadows, hair ties, and hairspray.
4. You will copy a makeup and hair look that is provided to you and do it on yourself or your model friend.

Costumes: Friday, September 14 from 3:20 - 4:20p in C2-7

1. Collect Contracts and Conflict Sheets

Assessment: (Please select one)

1. Research and bring in labeled photos or sketches for one character throughout the play. (this will require that you read the script found on the chsw theater website, follow a character throughout the play to know what they are required to wear in each scene in which they appear, and research clothing appropriate to the time period and character)
2. Come dressed as one of the characters dressed in an outfit suitable for a character in the play and be prepared to explain your choices. (this will require some research as above and your ability to assemble articles of clothing to create a look). Please do not spend money
3. Bring in a item of clothing that you have **sewn**